

AIR TRANSPORT DISTRICT 142

ALLOCATION OF TIME REPORT

Expenses for the corresponding week will not be paid unless this form is complete accurately and signed. No exceptions! Please Print:

Name _____

Address _____

City State Zip _____

Social Security Number _____

This report is for the week of- _____

Schedule 15 _____ % Schedule 16 _____ % Schedule 17 _____ % Schedule 18 _____ % Schedule 19 _____ %

Representational Activities	Political Activities and Lobbying	Contributions, Gifts & Grants	General Overhead	Union Administration
Preparation for and participation in the negotiation of collective bargaining agreements. Administration and enforcement of the agreements. Efforts to become the exclusive bargaining representative for any unit of employees. Keep from losing a unit in a decertification election or to another union. Recruiting new members.	Political disbursements or contribution in money. Entities and individuals associated with dealing with the executive and legislative branches of the Federal, state, and local governments and with independent agencies and staffs to advance the passage or defeat of existing or potential laws or the promulgation or any other action with respect to rules or regulations (including litigation expenses.)	Charitable contributions, or contributions to scholarship funds. Examples Of adequate descriptions are: Medical research, community development, job retraining, education, disaster and relief assistance, or athletic and youth sponsorships.	Not allocable to any of the other disbursement categories In Statement B. Would include support personnel at headquarters, building maintenance personnel, and security guards. The salary of an assistant, whenever possible, should be allocated at the same ratio as the person or persons to whom they provide support (Schedule 11 and 12.) The purpose should include sufficient detail to determine why the disbursement cannot be allocated to another schedule.	Includes nomination and election of officers, the union's regular membership meetings, intermediate, national and international meetings, union disciplinary procedures, the administration of trusteeships, the administration of apprenticeship and member education programs (not including political education, which should be reported in Schedule 16.) The purpose should be sufficient to explain why it's not included in another schedule.

I am attesting to the fact that I have provided to the best of my knowledge that these time percentages are true.

Signature: _____