Collective Bargaining Agreement

between

Aircraft Service International, Inc. d/b/a Menzies Aviation Houston (IAH)



And

International Association of Machinists & Aerospace Workers District Lodge 142



March 01, 2024 – February 01, 2026

CONTENTS

ARTICLE

PAGE NO.

	Parties to the Agreement	
Article 1	Recognition and Scope	1
Article 2	Promotions	1
Article 3	Hours of Work	2
Article 4	Compensation	4
Article 5	Job Classifications & Job Qualifications	5
Article 6	Wage Rules	6
Article 7	Overtime Compensation	7
Article 8	Holidays	10
Article 9	Vacation	11
Article 10	Seniority	13
Article 11	Leave of Absence	15
Article 12	Military Leave – Retention of Seniority	16
Article 13	Termination of Employment	16
Article 14	Work Clothes and Tools	16
Article 15	Bulletin Board	18
Article 16	Equal Treatment	19
Article 17	Pay Days	19
Article 18	Meal Periods	20
Article 19	No Strike-No Lockout	20
Article 20	Management Clause	20
Article 21	Absence from Work	20
Article 22	General	21
Article 23	Bereavement	21
Article 24	Jury Duty	23
Article 25	Hospitalization and Insurance	23
Article 26	Compliance and Enforcement	24
Article 27	Union Check-Off	26
Article 28	Safety	26
Article 29	Training Program	27
Article 30	401k Plan	27
Article 31	Duration of the Agreement	28
LOA 1	Classification Preservation	29

1 2		Parties to the Agreement:
3 4	Agreen	nent entered into this 1st day of March 2024, by and between Aircraft Service
5	0	tional, Inc. d/b/a Menzies Aviation (hereinafter referred to as the "Company") and
6		ernational Association of Machinists and Aerospace Workers, AFL-CIO, District
7		ereinafter referred to as the "Union") as representative of the employees in the Job
8	Classif	ications listed herein.
9		
10		WITNESSED:
11		
12		Article 1
13		Recognition and Scope
14	(A)	Recognition and Scope in accordance with the provisions of the National Labor
15		Relations Act, the Union is recognized by the Company in the Job Classifications
16		listed herein and for such other classifications as may hereafter be mutually
17		agreed upon.
18	(B)	This Agreement shall cover all hourly employees engaged in the aircraft services
19		for the Company, including but not limited to the operation and maintenance of
20		the fueling facilities at George Bush Intercontinental Airport Houston, Texas.
21	(C)	The Company recognized that it is in the mutual interests of the employees and of
22		the Company to maintain stable labor relations through collective bargaining
23		between the parties and through Union security for the employees individually
24		and collectively.
25		
26 27		
28		Article 2
29		Promotions
30	(A)	A Promotional Vacancy in any Job Classification listed herein shall be filled by
31		the bidding procedure. The Company shall post a Promotional Vacancy Bid for
32		such vacancies for a period of seven (7) calendar days and shall award the
33		vacancy to the Senior Qualified bidder and notify the Local Union.

1	(B)	An employe	e filling a Promotional Vacancy shall be given a thirty (30) workday
2		Promotional	Vacancy Probation Period to demonstrate that he can satisfactorily
3		perform the	work assignment involved.
4	(C)	In filling all	Promotional Vacancy, the vacancy will be awarded to the Senior
5		Most Qualifi	ed employee bidding the vacancy.
6	(D)	In the event	that there are no Qualified bidders for a Promotional Vacancy, the
7		Company sh	all fill such vacancy in the following order:
8		1.	Assign any qualified employee within that Job Classification
9			desiring the vacancy.
10		2.	Promote the Senior Qualified employee from a lower Job
11			Classification desiring such a promotion.
12		3.	Hire an employee from outside the Company to fill the still open
13			vacancy.
14		4.	When upgrading in accordance with sub-paragraph (2) of this
15			Paragraph, the Senior Qualified shall be that employee with the
16			most Company Seniority.
17	(E)	The filling o	f all Promotional Vacancy except an original and second vacancy
18		may be filled	by the Company in the same manner as if no Qualified Employee's
19		bid was rece	ived for the Promotional Vacancy.
20			
21			Article 3
22			Hours of Work
23	(A)	The Workda	y shall consist of a twenty-four (24) hour period and a Regular
24		Workday sha	all consist of eight (8) or ten (10) consecutive hours, inclusive of
25		Meal Period	
26	(B)	All time wor	ked in any continuous Tour of Duty, including Overtime, shall be
a -		considered a	s work performed in the Workday within which the Tour of Duty is
27			
27 28		started.	
	(C)		eek (Pay Period) shall consist of seven (7) consecutive days,
28	(C)	The Workwe	eek (Pay Period) shall consist of seven (7) consecutive days, 12:01 AM on Thursday and the regular weekly work schedule shall
28 29	(C)	The Workwe beginning at	

1	(D)	Employees shall be given at least forty-eight (48) hours' notice of all	Shift
2		Changes except in emergencies when twenty-four (24) hours' notice s	hall
3		be required.	
4	(E)	Each employee shall be scheduled two (2) consecutive Days-off when	scheduled
5		to work eight (8) hour Shifts, and three (3) Days-off with at least two	(2)
6		consecutive when scheduled to work ten (10) hour Shifts in the Work	week.
7	(F)	Employees hereunder may request to exchange Shift, Day or Days-of	f, a
8		Day/Shift Trade with other employees within their Job Classification	and within
9		the same Workweek providing Company approval.	
10	(G)	Shifts shall be established by the Company based on the needs of the	operation.
11	(H)	The first Workweek each January, May and September employees co	vered by this
12		Agreement will bid Shifts and Days-off within their respective Job Cl	assification.
13		Preference for Shifts and Days-Off will be awarded on the basis of Se	eniority
14		within the Job Classification.	
15		<i>1.</i> At least three (3) weeks prior to the effective date of the	ne Tri-
16		Annual Shift Bid, the Company will prepare a list of a	ll Shifts and
17		Days off available in each Job Classification, which wi	ll be posted
18		on the Company Bulletin Boards. Once the Shift Bid I	nas been
19		posted, employees will be given an Assigned Bid Time	e, which
20		assigns a date and a time in which they are to bid their	Shift and
21		Days-Off.	
22		2. It is the employee's responsibility to bid his Shift and h	nis Days-Off
23		when scheduled. Employees failing to bid at his Assig	ned Bid
24		Time, will be assigned a Shift as close to his present S	hift as
25		possible.	
26		<i>3.</i> In the event an employee is Absent from Work becaus	e of Days-
27		Off, Vacation, Absent from Work, or Leave of Absence	e, etc.
28		during the Shift Bid, it is the employee's responsibility	to bid at his
29		Assigned Bid Time. If the employee cannot come to w	vork to bid,
30		then he may contact the Shop Steward at his Assigned	Bid Time or
31		leave his bid request in writing with the Shop Steward	before his
32		departure.	

1	4.	The Chief	Shop Steward or his Company Approved Designee will
2		be respons	sible for administering the Shift Bid.
3	5.	The Comp	any will post with the Shift Bid, the telephone number
4		of the Chi	ef Shop Steward or the Company Approved Designee to
5		administer	the Shift Bid, so employees can call during bidding
6		hours.	
7	6.	When a Sl	hift and Days-Off is vacated between the Regular Shift
8		Bid period	ls, employees within that Job Classification may bid on
9		such vaca	ncy by Seniority.
10	7.	Such vaca	ncies will be posted on the Company Bulletin Board for
11		no less tha	nn five (5) calendar days.
12	8.	In the case	e of airline schedule changes and other emergencies, it
13		may becom	me necessary for an interim change requiring an
14		Emergenc	y Shift Bid of Shifts and Days-Off before the regular
15		January, N	May or September Shift Bids.
16			
17			Article 4
18			Compensation
	The following Regul	ar Rate(s) of	f Pay was established, and they will become effective
19	The following Regul		
19 20	0 0		effect for the term of the Agreement. Employees shall be
	March 01, 2024 and	they are in e	effect for the term of the Agreement. Employees shall be acept for employees hired above the Minimum Start Rate,
20	March 01, 2024 and paid by their length of	they are in e	
20 21	March 01, 2024 and paid by their length of	they are in e of service ex neir Individu	cept for employees hired above the Minimum Start Rate,
20 21 22 23 24	March 01, 2024 and paid by their length o who shall maintain th Regular Rate of Pay.	they are in e of service ex neir Individu	cept for employees hired above the Minimum Start Rate,
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate	they are in e of service ex neir Individu	acept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their
20 21 22 23 24	March 01, 2024 and paid by their length o who shall maintain th Regular Rate of Pay.	they are in e of service ex neir Individu	acept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate <u>MECHANIC</u>	they are in e of service ex neir Individu of Pay and	Accept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their Benefit Changes Effective March 01, 2024:
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate <u>MECHANIC</u> Starting	they are in e of service ex neir Individu of Pay and 2 8/1/2024	Accept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their Benefit Changes Effective March 01, 2024: 03/01/2025
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate <u>MECHANIC</u> Starting	they are in e of service ex neir Individu of Pay and 2 8/1/2024	Accept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their Benefit Changes Effective March 01, 2024: 03/01/2025
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate <u>MECHANIC</u> Starting \$26.00	they are in e of service ex neir Individu of Pay and 2 8/1/2024	Accept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their Benefit Changes Effective March 01, 2024: 03/01/2025
20 21 22 23 24 25	March 01, 2024 and paid by their length of who shall maintain th Regular Rate of Pay. (A) Regular Rate <u>MECHANIC</u> Starting \$26.00 <u>OPERATOR</u>	they are in e of service ex neir Individu of Pay and 8/1/2024 \$26.50	acept for employees hired above the Minimum Start Rate, nal Rate, until their length of service coincides with their Benefit Changes Effective March 01, 2024: 03/01/2025 \$27.00

			DATODS	
		LEAD OPE Starting	08/01/2024	03/01/2025
		\$22.50	\$23.00	\$23.50
1				
2	(B)	All prese	nt employees w	orking for Allied will receive \$4.00 per hour initially (or
3		what was	offered) on 3-1	-2024 and then \$0.50 on 08/01/2024 and \$0.50 on
4		03/01/202	25.	
5	(C)	The Com	pany reserves th	ne right to start a new employee at a rate higher than the
6		Minimun	n Starting Rate o	commiserate with that new employee's previous fueling
7		or mecha	nical experience	2.
8	(D)	All Lead	s Mechanics sha	all receive two dollars (\$2.00) per hour above the
9		Regular I	Rate of Pay desi	gnated above.
10 11				Article 5
12			Job Class	ifications & Job Qualifications
13				
14	(A)	JOB CL	ASSIFICATIO	<u>NS</u> :
15		1.	Lead Me	chanic – The duties of a Lead Mechanic shall be the
16			same as N	fechanics, and in addition he shall assign work to, and
17			lead and d	lirect the other Mechanics.
18		2.	Mechanic	c – The duties of a Mechanic shall be the repair,
19			maintenar	nce, and operation of all motorized equipment, all facility
20			and syster	n components in the Company's fueling operation and
21			the keepir	ng of all records pertinent thereto.
22		3.	Lead Ope	erator – The duties of a Lead Operator will consist of
23			operating	all components, valves, etc. in the Facility.
24			All set-up	and preparation required to receive all fuel products into
25			the Facilit	y. The dissemination, the collection, and the
26			computati	ons required for the receipt and dispensal of fuel product
27			into and o	ut of the Facility. The collection, dissemination, and
28			testing for	the purpose of quality control of fuel products into and
29			out of the	Facility. All clerical duties related to the above. In
30			addition, t	the Operator shall perform mechanical work on hydrant
31			valves, bo	oxes, painting, and duties of similar skill levels. <u>Tank</u> - 5 -

1		<i>1.</i> Mechanics will fill in for Lead Operator on an "as
2		needed" basis.
3		<i>4.</i> Operators – The duties of the Operators will be those that
4		include, but are not limited to sumping of tanks, hydrant pit daily
5		inspections, vault inspections, quality control of fuel, painting (as
6		required) and all paperwork associated with their duties.
7		Additionally, normal housekeeping, relate to the Operators work
8		involved with daily operations, and records pertinent thereto.
9 10	(B)	JOB QUALIFICATIONS:
11		<i>1.</i> Mechanic Mechanic must have twenty-four (24) months
12		experience and/or comparable schooling for maintenance and
13		overhaul work on automotive type equipment both diesel and
14		gasoline powered. Must be able to do basic welding, electrical
15		work on motorized equipment, including reading basic
16		schematic wiring drawings, must be able to trouble-shoot
17		mechanical and electrical problems in motorized equipment.
18		2. Lead Operator Lead Operator must possess computer and math
19		skills, basic mechanical skills, and have the ability to perform all
20		fuel quality control testing.
21		<i>3.</i> Operator – The same qualifications as the Lead Operator shown
22		above.
23		Article 6
24		Wage Rules
25 26	(A)	Accredited Service with the Company, for determining Longevity Pay
27		increments, shall be defined as; active service on the Company's payroll in any
28		capacity except such service prior to Resignation, Discharge or Lay-off when
29		Recall Rights have expired. Leaves counting towards Accredited Service are the
30		entire duration of Military Service Leave or Union Business Leave, On the Job
31		Injury, and Leave of Absence up to a maximum of six (6) months.
32	(B)	An employee assigned to a Shift that begins at or after 17:00 and before 06:00
33		shall receive a Shift Differential of thirty cents (0.30ϕ) per hour. No Shift
34		Differential shall be received by an employee assigned to a Shift which begins at
35		or after 06:00 and before 17:00.
		- 6 -

- (C) An employee shall receive the Shift Differential applicable to his Regular ShiftAssignment for all work performed while he is so assigned, including Overtime.
- (D) Employees required to rotate through shifts involving a day shift and night shift or
 vice versa shall receive a Shift Differential of twenty cents (0.20¢) per hour for all
 hours worked during the Workweek. Such rotating shifts shall be filled first by
 the Most Senior Qualified employees who volunteer for such shifts. In the event
 that an insufficient number of employees volunteer to fill the necessary rotating
 shifts, such unselected shifts shall be filled by assignment of the Junior Most
 Qualified employees.
 - (E) If an employee voluntarily transfers from a higher Job Classification to a lower Job Classification, and if the Company agrees to such a transfer, the employee shall be paid the highest Regular Rate of Pay his Seniority will allow in the lower Job Classification.
 - (F) An employee who is promoted to a higher Job Classification shall not be paid less than the Regular Rate of Pay he received at the time of promotion or less than the lowest Regular Rate of Pay of the higher Job Classification.

Article 7 Overtime Compensation

No employee shall work Overtime unless directed to do so by a Company Supervisor. Overtime rates will be paid for all overtime hours worked.

- However, employees are required to obtain prior approval from the Company before actually working any overtime.
 - Any employee who works overtime and fails to obtain prior approval before performing any overtime work may be subjected to the Company's disciplinary procedures up to and including termination.
- (A) An Overtime Rate of time and one-half (1 ¹/₂) will be paid for all hours worked over forty (40) hours in the Workweek. Overtime Pay for hours worked as described above shall not be paid where such hours result from a change in an employee's Regular Shift Assignment.
- (B) Overtime shall be distributed as equally as possible among all QualifiedEmployee's on duty in each Job Classification.
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1. When Overtime is needed for less than eight (8) hours the

1			employee with the least amount of Overtime Hours to his credit on
2			duty will be asked to work. If Overtime is needed for more than
3			eight (8) hours, the employee with the least amount of Overtime
4			Hours to his credit on his Days-Off will be called in. If an
5			employee on his Days-Off cannot be contacted, or refuses the
6			Overtime, the employee with least amount of Overtime Hours to
7			his credit on duty will be asked to work.
8		2.	In the event all employees refuse the Overtime offered, the Full
9			Time Employee on duty with the least amount of Overtime Hours
10			to his credit will be required by the Company to work the
11			Overtime, which is known as "Required Overtime". Employees
12			who leave work while on "Required Overtime" will be suspended
13			immediately, and that employee will face Disciplinary Action up to
14			and including Termination.
15		3.	No employee will be placed on the Overtime List until after
16			successfully completing his required Probationary Period.
17		4.	Employees who do not want to work Overtime may request in
18			writing that his name be removed from the Overtime List during
19			the Shift Bid. His name will be removed from the Overtime List
20			for the period of that Shift Bid. Removal of one's name from the
21			Overtime List does not disqualify him from "Required
22			Overtime".
23		5.	An employee can be held on "Required Overtime" no more than
24 25			16 hours in the same Workweek/Pay Period.
26		6.	Anyone who is off work and/or off the work schedule due to an
27			On-the-Job Injury, Temporarily Upgraded to Supervisor, or is off
28			on Union Business for thirty (30) days or more, will return to the
29			Overtime List with no more than eight (8) hours less than the
30			lowest employee on the Overtime List.
31		7.	The employee involved in a Day/Shift Trade that actually
32			requested said Day/Shift Trade will not be eligible for Overtime
33			that Day/Shift.
34	(D)	Any employe	ee called back to work by the Company after completing his
35		Regular Shift	Assignment shall be paid for not less than four (4) hours at the - 8 -

Overtime Rate.

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- (E) When an employee is off work due to Illness, On the Job Injury, Union Business, Leave of Absence, Jury Duty, Bereavement Leave, suspension, etc. he will not be considered for Overtime, and shall not be charged for Overtime, until he has again reported for work and completed his first Regular Shift Assignment.
 - (F) After an employee has been released from an Overtime Assignment the Company will not recall him for Overtime until he has been off work for seven and onehalf (7 ¹/₂) hours.
 - (G) An employee shall not be considered for Overtime the day preceding his Paid Vacation Time and shall not be considered for Overtime until completing his first Regular Shift Assignment following his Paid Vacation Time.
- (H) It is agreed that the Company will keep and maintain the Overtime Records and Overtime Lists.
 - (I) The Company will be responsible to ensure that the employees are called and scheduled for Overtime.
 - (J) The Company shall make a reasonable effort to give advanced notice of all Overtime.
- 18 **(K)** Employees required ("Required Overtime") to work sixteen (16) hours or more including their Regular Shift Assignment will be given a Rest Period of at least 19 eight (8) hours before being required to report to work again. In the event that 20 this Rest Period extends into a Regular Shift Assignment, the employee will be 21 paid for such time lost at his Regular Rate of Pay. In the event his Rest Period 22 23 extends into his Regular Shift Assignment, which is a Paid Holiday, the employee will be paid for such time lost at his Holiday Rate of Pay provided he 24 reports to work after receiving the required Rest Period. Nothing herein shall 25 require the Company to utilize a low employee for Overtime when he would not 26 have the proper rest as provided in the Agreement. When an employee who has 27 been on Required Overtime is required to work with less than (8) hours rest, and 28 Article 7, Paragraph (C) 1, and 3 are adhered to, and the employee will be paid at 29 the rate of time and one-half $(1 \frac{1}{2})$ for those hours needed to make up the eight 30 (8) hour Rest Period. 31
- 32 (L) If an employee who feels he has been By-Passed for Overtime, he must file a
 33 Grievance with the Union, and then if the grievance is found to have merit, the
 34 Company will make arrangements for that employee who was By-Passed for

1		Overtime to work an Open Shift or as an A	Additional Coverage Shift, on as
2		close as possible to the same Shift as the o	riginal Overtime and as close as
3		possible to the same day of the week as the	e original Overtime.
4		Article 8	3
5		Holidays	
6	(A)	The following Holidays are recognized in	this Agreement as Paid Holidays, and
7		only employees actually scheduled and/or	who actually work the Holiday will be
8		eligible to receive Holiday Pay. Those Pai	d Holidays are as follow:
9			
10		New Year's Day	Labor Day
11		Independence Day	Memorial Day
12		Thanksgiving Day	Martin Luther King
13		Christmas Day	
14			
15	(B)	Only employees who work on any of the a	bove Holidays, shall receive Holiday
16		Pay, and shall receive the Holiday Pay Rat	e of, Double Time (Two Times his
17		Regular Rate of Pay) for all hours worked	on that Holiday.
18	(C)	Each January employees with ten (10) full	years or more of Accredited Service
19		shall be entitled to two (2) Personal Days	each calendar year, and employees
20		with five (5) full years or more of Accredit	red Service shall be entitled to one (1)
21		Personal Day each calendar year.	
22		a. All employees hired prior to DOR	will receive one personal day effective
23		January 1, 2020 in addition to the e	existing personal days as outlined in
24		Article 8 C	
25			
26	(D)	The Company must be informed of the em	ployee's intent to use such Personal
27		Days, at least seven days in advance of the	ir use, and may not be taken without
28		prior Company approval.	

1		Artic	ele 9
2		Vaca	<u>tion</u>
3	(A)	On and after January 1st of each year, a	all Full Time Employees shall accrue,
4		Paid Vacation Time on the following b	pasis:
5	1.	Employees who have completed one (1) full year of service will receive one (1)
6		week of Paid Vacation Time.	
7	2.	Employees who have completed two (2) full years of service will receive two
8		(2) weeks of Paid Vacation Time.	
9	3.	Employees who have completed five (5) full years of service will receive three
10		(3) weeks of Paid Vacation Time.	
11	4.	Employees who have completed ten (1	0) full years of service will receive four
12		(4) weeks of Paid Vacation Time.	
13 14		Employees who have completed less the	han one full (1) year of service as of
15		January 1 ^{st,} will receive Paid Vacation	-
16		-	
16 17		Years of Accredited Service: 1 to 3 Full Months	Paid Vacation Time:
17		4 to 5 Full Months	0 Vacation Days
18		6 to 7 Full Months	1 Vacation Days 2 Vacation Days
19 20		8 to 9 Full Months	3 Vacation Days
20 21		10 to 11 Full Months	4 Vacation Days
21		10 to 11 Pull Monuis	4 Vacation Days
23			
24	(B)	•	one (1) employee in each Job Classification
25 26			Time off in a given Vacation Week unless
26 27			ay, during the course of the year, submit a pied. If sufficient Manpower is available, the
27		Company will not unduly deny the request	
29		1 2)) full years of Accredited Service will be
30		L L	Vacation Week (5-days) of Paid Vacation
31			Vacation Days on the following basis: At
32			n Bid, the employee must also indicate that
33		·	5) days of his Paid Vacation Time
34 25			t them into Paid Vacation Days. Paid
35		Vacation Days selected	May Not fall on any Holiday listed in this

1			Agreement.
2		2.	These five (5) Paid Vacation Days may be taken singularly or up
3			to three (3) consecutive days.
4		3.	An employee may, with the Company's approval, take a Paid
5			Vacation Day, provided he gives five (5) calendar days advance
6			notice. The Company shall answer, in writing, the request within
7			forty-eight (48) hours of receipt of that request at the Main Office.
8		4.	The employee must have made all of his Paid Vacation Day
9			choices by August 1 st of the Vacation Year. If the employee has
10			not made his selection(s) by August 1 st , the Company will assign
11			dates to him in the period August 1 st through December 31 st .
12			
13	(C)	Paid Vacation	n Time taken by the Vacation Week shall begin on the Monday of
14		the Vacation	Week selected on the Vacation Bid.
15	(D)	In the first Pa	ay Period of December of each year, the Company will post the
16		Vacation Bid	showing the Vacation Weeks available for the coming year.
17		Vacation pres	ference will be awarded in accordance with an employee's Seniority
18		and Job Class	sification. The Vacation Bid for the upcoming year will be posted no
19		later than De	cember 15 th each year. After the Vacation Bid is posted, the
20		employees w	ill be able to bid on any open Vacation Week(s) available during
21		their Assigne	ed Bid Time posted with Vacation Bid.
22	(E)	If the employ	vee fails to bid his Paid Vacation Time at his Assigned Bid Time, he
23		will be bypas	sed. If the employee fails to bid his Paid Vacation Time before the
24		end of the Va	acation Bid, the Company will assign that employee Paid Vacation
25		Time.	
26	(F)	Paid Vacation	n Time pay will include Shift Differential if the employee would be
27		normally enti	itled to Shift Differential during the period his Paid Vacation Time.
28	(G)	Paid Vacation	n Time pay will be taxed separately when Paid Vacation Time pay is
29		paid a week i	n advance of the employee's bid Paid Vacation Time.
30	(H)	An employee	e who's Paid Vacation Time entitlement is two (2) Vacation Weeks
31		may, at the en	mployee's option, <u>Sell-Back</u> Paid Vacation Time to the Company at
32		his Regular F	Rate of Pay, all his Paid Vacation Time in excess of one
33		(1) Vacation	Week. If an employee decides to <u>Sell-Back</u> Paid Vacation Time in
34		lieu of taking	Paid Vacation Time off, he must inform the Company of that

1 decision at the time of the Vacation Bid. 2 3 Article 10 4 Seniority 5 (A) New Employees shall be considered on Probation for a Probation Period of ninety (90) working days of Accredited Service with the Company. Accredited Service 6 7 with the Company, for determining the New Employee's Probation Period shall 8 be defined as; length of active service performed (actual days worked) by the 9 New Employee. This Accredited Service starts on the New Employee's Date of Hire (first day of work), and ends after actually working 10 11 ninety (90) days. Under this Agreement, Company Seniority shall be defined as length of continuous service performed for the Company by an employee in any 12 Job Classification. Accredited Service with the Company, for determining 13 Company Seniority shall be defined as active service on the Company's payroll in 14 any capacity and in any Job Classification beginning on the employee's Date of 15 Hire. 16 Classification Seniority shall be defined as length of continuous service 17 (B) performed (worked) by an employee in a given Job Classification. Accredited 18 Service with the Company, for determining Classification Seniority shall be 19 20 defined as; active service on the Company's payroll by an employee in a given Job 21 Classification. These Classifications will be defined as follows: 22 1. Maintenance Classification – All Lead Mechanics and Mechanics 2. 23 Operators Classification – All Operators Personnel 3. Lead Operator Classification - All Lead Operators 24 25 SEE LOA ON CLASSIFICATIONS (C) When a vacancy occurs in a specific Job Classification, and no one within that 26 same Job Classification bids on the vacancy, then the most Senior Qualified 27 28 employee from any Job Classification who bids the vacancy will be awarded that 29 vacancy. The successful bidder shall be given a thirty (30) day Probation Period. Once successfully completing the Probation Period in his new Job Classification, 30 the successful bidder will begin accumulating Classification Seniority in his new 31 Job Classification effective back to the start of his Probation Period. 32 Classification Seniority will be used to determine the Shift Bid order in that given 33 34 Job Classification. Company Seniority will be used to determine Vacation Bid

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order in all Job Classifications.

- Employees in a Lead Position will be considered in the same Job Classification (D) as the personnel they are directing. (Example: A Lead Operator will be in the *Operator Classification; a Lead Mechanic will be in the Maintenance Classification.*)
 - 1. An employee holding a Lead Position at the time of a Shift Bid cannot be bumped from his Lead Position during the Shift Bid. (Example: An Operator with more Seniority than a Lead Operator cannot bump the Lead Operator during the Shift Bid)
- When a vacancy becomes available for a Lead Position, Lead 2. 10 Men may bid the open Lead Position first, if no Lead Men bid, 11 12 then Full Time Operator may bid on the open Lead Position. If no Lead or Operator bids the open Lead Position the Company, 13 14 based on qualifications set forth by the Company, shall assign an employee to the open Lead Position. After the employee awarded 15 16 the open Lead Position has completed his Probation Period in the Lead Position, he will then be eligible to bid on any Lead 17 Position during the next Shift Bid according to his Company 18 19 Seniority, provided such Shift Bid has not already been posted. 20 In such an event, he shall be eligible to bid the any Lead Position the next Shift Bid. 21
 - (E) If a Reduction in Force is necessary, the least Senior Qualified employee in the Job Classification affected shall have the option of being Laid-off or displacing the least Senior Qualified Employee in a former or lower Job Classification in which he has qualified.
 - Employees Laid-off due to a Reduction in Force shall retain Recall Rights for a (F) period of twelve (12) months.
- Recalls after a Reduction in Force shall be on a Seniority basis. Credit shall be 28 (G) 29 given for an employee's length of Accredited Service prior to the Reduction in Force in determining the Regular Rate of Pay applicable when the employee is re-30 employed in the same or another Job Classification. The Company shall send a Notice of Recall by registered mail to the last address on file, and if the employee 32 33 fails to report to work within seven (7) calendar days after the mailing of a Notice 34 of Recall, he shall lose all Seniority Rights. The Union shall receive a copy of
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each Notice of Recall.

- A vacant Lead Position (non-lead personnel bidding into an open Lead Position (H) at Shift Bid) shall be filled by the Senior Most Qualified bidder from within that Job Classification and he will have a thirty (30) day Probation Period to qualify. If there are no bidders, the Company may assign the most Junior Most Qualified Employee from within that Job Classification.
 - (I) Seniority shall only govern choice of Shifts, Days off and Vacations within each Job Classification of employees.
- (J) A Seniority List giving the name, Date of Hire, and Job Classification shall be furnished the Union one (1) month after the signing of the Agreement and quarterly thereafter.
- (K) An employee who is Terminated for Cause, or who Resigns from the service of the Company shall lose all Seniority Rights.
- 14 (L) If a dispute arises between employees having the same Date of Hire, Seniority shall be established alphabetically between the last names of the concerned 15 employees (A through Z), "A" being the most senior. 16
 - An hourly employee promoted to a Supervisor Position who remains in the (M) position for less than one hundred twenty (120) continuous calendar days, shall continue to retain and accrue Seniority under this Agreement. If at the end of that period he remains in the Supervisory Position, he shall forfeit all Seniority rights under this Agreement.

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Leave of Absence **(A)** The Company agrees to abide by the Family and Medical Leave Act (FLMA), as it may be amended from time to time, for all eligible employees covered by this Agreement. All Family and Medical Leave Act (FLMA) leave will be unpaid leave.

Article 11

- **(B)** Upon approval by the Company, a Leave of Absence of up to twelve (12) weeks during any rolling twelve (12) month period may be granted an employee. During a Leave of Absence, the employee's Seniority shall accumulate.
- **(C)** If any such Leave of Absence is extended by the Company it must be approved 32 by the Union, and the employee will accrue and retain Seniority. An employee 33 34 accepting gainful employment while on Leave of Absence, except as specifically

1		approved in writing by the Company, automatically terminates his employment
2		with the Company.
3	(D)	Employees who have a bona fide, verifiable reason that may require time off,
4		may be granted an appropriate Leave of Absence by the Company. An
5		Employee's Seniority will continue to accrue during a Leave of Absence.
6		However, in no event will Seniority accrue to more than one (1) year.
7	(E)	An employee not returning from a Leave of Absence within one (1) year
8		automatically terminates his employment with the Company, with the exception
9		of FLMA and Military Leave. Seniority will be retained when a Leave of
10		Absence exceeds one (1) year for Military Leave.
11	(F)	All leaves shall run concurrently, and all leaves shall run in a rolling twelve
12		(12) month period.
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14		Article 12
15		<u>Military Leave – Retention of Seniority</u>
16	(A)	The re-employment and Seniority status of any employee hereunder, who while in
17		the active service of the Company entered into the Armed Services of the United
18		States shall be governed by the provisions of the Selective Service and Training
19		Act of 1948, as amended, or other applicable law.
20	(B)	Employees on Leave of Absence, on Reserve or National Guard Annual Training
21		Period shall accrue Seniority and length of Accredited Service credit for pay
22		purposes for time spent on such leave.
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24		Article 13
25		Termination of Employment
26	Emplo	byees covered by this Agreement shall give the Company two (2) weeks' notice of
27	resign	action in writing.
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29		Article 14
30		Work Clothes and Tools
31	(A)	All employees will be required to wear Only Company Issued Uniforms while
32		on duty. The Company will furnish each employee with Company approved
33		uniforms. The Company Uniform Issue will consist of:
34		<i>1.</i> Company Shirts – Shirts <u>must</u> be worn correctly with buttons
35		neatly buttoned, and shirttails must be tucked in at all times.

1		2. Company Pants – Pants <u>must</u> be worn correctly on the waist and a
2		belt is required.
3		<i>3.</i> Company Caps – Caps <u>must</u> be worn with the bill straight and
4		forward, not to either side or the backwards. Caps <u>must</u> be
5		Company issue; no other caps will be worn while on duty.
6	(B)	The maintenance and laundering of Company Uniforms shall be the
7		responsibility of the Company. Employees who fail to report to work in a clean
8		Company Uniform and/or fail to maintain a professional appearance while on
9		duty will face Disciplinary Action up to and including Termination.
10	(C)	Damage to Company Uniforms that is Unrelated to Work (the cutting off of
11		shirtsleeves, pant legs, etc.) is strictly prohibited. The full cost of repair or
12		replacement of Company Uniform items suffering such damage will be the
13		employees to bear.
14	(D)	Upon Termination from the Company, the employee will return all Company
15		Uniforms issued by the Company immediately. The employee will reimburse
16		the Company at the time of Termination for any Company Uniforms lost or
17		damaged. All other Company items issued in the last six (6) months, including
18		his heavy jacket, foul weather gear, goggles, hearing protection, and flashlight
19		must be returned to the Company.
20	(E)	Employees will be issued one (1) pair neoprene gloves on a Monthly basis.
21		Interim replacement may be made on a conditional basis and damaged gloves
22		must be returned to the Company before a replacement pair will be made
23		available.
24	(F)	Employees covered by this Agreement are required to report to work in neat and
25		clean Company Issued Uniform at all times. Employees are required to wear
26		Only Company Issued Uniforms, including Company Issued Jackets and Caps.
27	(G)	Employees are required to wear approved work shoes or work boots while on
28		duty. The Company will select and provide approved work shoes or boots to all
29		hourly employees that have successfully completed their probationary period. All
30		employees on probation as of November 1st, and all employees starting their
31		employment after November 1st will be required to purchase a pair of the
32		Company approved work shoes or books as a condition of their employment. Any
33		employee that has received a pair of Company provided work shoes or boots that
34		terminates his employment between November 1st and April 1st will be required to return

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those boots with his uniform issue at the time of his termination. It is the employee's responsibility to replace worn, damaged, or lost work shoes or boots after November each year.

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- (H) The Company will provide Foul Weather Gear, which will consist of boots, raingear, light jacket, and cap. The Company on a conditional basis will replace this gear. Any damaged gear must be returned to the Company before replacement gear will be made available.
- (I) Every three (3) years the Company will provide employees with a heavy jacket. The company will provide hearing protection, safety goggles/eye protection, and all replacement parts for same and additional safety equipment as deemed necessary. Replacements will be on a condition basis. The Company will furnish flashlights, batteries and bulbs for employees required to use such flashlights. Replacement will be on a condition basis and any damaged flashlights, batteries and bulbs, must be returned to the Company before a replacement will be made available.
- (J) The Company shall provide Mechanics with Toolbox Insurance up to the amount of \$5,000 with \$100.00 deductible per claim annually. All Mechanics are required, and they must furnish the Company with an itemized list of the tools to be insured. Insurance levels for each (Mechanics) will reflect the actual tools left at work on a regular basis. The Company reserves the right to compare the Mechanics itemized tools list to his actual tools left at work at any time.
 - (K) Employees are responsible for the maintenance and safekeeping of all Company issued safety items, work articles, and tools. Employees will reimburse the Company for items not returned for replacement on a condition basis. Employees will not be permitted to work unless they are in possession of, and utilizing all necessary and required Company Issued Equipment.

Article 15 <u>Bulletin Board</u>

The Company will provide a lockable glass covered bulletin board (48" X 36") for use by
the Union. All notices placed on such boards shall solely relate to official Union
Business and shall have the official signature of the Union.

Article 16 Equal Treatment

35 The Company and the Union agree that there shall be no discrimination against any

present or future employee by reason of race, creed, color, age, disability, national origin, 1 2 sex, union membership or any other characteristic protected by law, including, but not 3 limited to, Title VII of the Civil Rights Act, the Americans with Disabilities Act, the Age 4 Discrimination in Employment Act, 42 U.S.C. § 1981, the Family and Medical Leave 5 Act, the Human Rights Law, or any other similar federal, state or municipal statutes, laws, rules or regulations. All claims alleging illegal discrimination under any of the 6 7 above or similar authorities shall be subject to the Agreement's grievance and arbitration 8 procedure as the final, binding, sole and exclusive remedy for such violations under the 9 terms of the Collective Bargaining Agreement. The Company and the Union further 10 agree that there shall be no discrimination against any present or future employment applicant in hiring or by any referral system or hiring hall because of the applicant's 11 12 union membership, or lack thereof and that there shall be no discrimination against any employee as a result of engaging in any activity in support of the Union that is not 13 14 unlawful or in violation of this Agreement. The Company and the Union further agree that all claims shall be arbitrated on an individual basis. Consequently, neither the 15 Company, the Union or the employees covered by this Agreement may submit any 16 individual discrimination claim as a class action, collective action or other representative 17 action for resolution under this Agreement or otherwise. This provision shall apply to 18 allegations arising out of events occurring before and/or after the effective date of this 19 20 Agreement. Arbitrators shall apply applicable law as it would be applied by the appropriate court in rendering decisions on discrimination claims. 21

Article 17 Pay Days

All compensation payable to employees herein shall be paid weekly by direct deposit unless instructed otherwise by the employee at which time the employee will be paid by check.

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1 2		Article 18 <u>Meal Periods</u>
3	(A)	Employees will be afforded a thirty (30) minute meal period.
4	(B)	Meal Periods shall be provided not earlier than two (2) hours after
5		commencement of a Regular Shift Assignment and not later than six (6) hours
6		after commencement of a Regular Shift Assignment.
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8 9		Article 19 <u>No Strike – No Lockout</u>
10	As th	is Agreement provides for the amicable adjustment of any and all disputes and
11		ances, the Company agrees not to Lockout any employee or group of employees
12	-	this Agreement is in effect, and the Union and employees agree that it will not
12		or call <u>any</u> Strike, Sit-Down, Sickout, Stay-In or Slowdown.
	euuse	of curr <u>uny</u> Surke, Sit Down, Stekou, Suy in of Slowdown.
14 15		Article 20
15 16		Management Clause
17	The n	nanagement of the Company and the direction of its employees, including the
18	establ	lishment of working conditions, the hiring, promoting, demoting, and rehiring of
19		byees, the suspending, discharging or otherwise disciplining of employees and the
20	reduction or increase in working forces are the exclusive functions of management, to the	
21	extent that any of such matters are not otherwise covered or provided for in this	
22	Agree	ement; and provided that in the exercise of such functions, the management shall not
23	violat	te any provision of this Agreement or discriminate against any employee because of
24	his membership in, or lawful activity on behalf of the Union.	
25		Article 21
26		Absence from Work
27	(A)	Employees hereunder shall not be unreasonably or excessively Absent from
28		Work. It is the responsibility of the employee Absent from Work, to report any
29		Absence and the reason, to the Company (a Company Supervisor or Manpower
30		Control) at least two (2) hours prior to the start time of his Regular Shift
31		Assignment. Such notice will not be considered if the employee does not comply
32		with the two (2) hour call in prior to his Regular Shift Assignment's start time. It
33		is also the employee's responsibility to keep the Company (a Company
34		Supervisor or Manpower Control) advised daily, or at a regular interval agreed to
35		by the employee's Department Manager as to the status related to the Absence. - 20 -

(B) The employee must submit written statements of these circumstances to the Company immediately upon their return to employment if requested by the Company.

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- (C) In Absent from Work cases of three (3) continuous Workdays or more, the employee <u>must</u> provide the Company a written excuse from a medical doctor or qualified professional immediately upon returning to work. An excuse from a medical doctor or qualified professional does not strike the Absence from Work from the employee's Attendance Record, and it will be considered an Attendance Incident.
- (D) Employees Absent from Work without notifying the Company two (2) hours prior to their Regular Shift Assignment's start time, known as "No Call No Show", will forfeit his right to work that day and will face Disciplinary Action in accordance with the company's Progressive Disciplinary Policy. Employees who have a "No Call No Show" may not return to work until they have had a hearing with Management.
- (E) Effective August 1, 2011, employees can accrue eight (8) of Sick Time for every one (1) full month of service without an Incident of Absent from Work or Tardiness in that same one (1) month period. Employees can accrue up to sixty (60) days or four hundred eighty (480) hours of Sick Time. Any days earned after the accrual of sixty (60) days or four hundred eighty (480) hours of Sick Time will be paid to that employee at his Regular Rate of Pay.
 - (F) Effective DOR, employees with accrued sick may sell those accrued hours back to the Company at their Regular Rate of Pay.

Article 22 General

- (A) Any employee hereunder who is assigned by the Company to perform the duties and accepts the responsibility of a higher Job Classification shall be paid not less than the lowest Regular Rate of Pay for said highest Job Classification for time so worked with a minimum of one (1) hour.
- (B) The Company agrees to furnish each employee covered by this Agreement with a copy of this Agreement.
- 33 (C) Employees shall not receive scheduled break periods, but they shall be allowed
 34 coffee and eating privileges in the Ready Room between assignments.

1	(D)	Any pertinent rule changes required by the airlines or by the Company will not be		
2		held valid until they are posted on all Company Bulletin Boards and a copy		
3		furnished to the Chief Shop Steward and/or the General Chairman.		
4	(E)	The Company shall not enter into any agreement with any employee covered by		
5		this Agreement, the terms of which conflict with the terms of the Agreement.		
6	(F)	In the event a Lead is Absent from Work (Days-off, Vacation, Sick Leave, etc.),		
7		the vacancy shall be filled by the Seniority Qualified employee on the crew with		
8		the Company's approval. Any other Lead vacancy will be covered in the same		
9		manner when two (2) or more employees on Regularly Shift Assignment are on		
10		duty.		
11	(G)	Supervisors shall not perform work normally assigned to employees cover under		
12		this Agreement except for required training and emergency situations.		
13	(H)	The Company shall have the right to conduct Post-Accident Drug and Alcohol		
14		Testing. Employees cover under this Agreement that refuse or fail a Post-		
15		Accident Drug and Alcohol testing are subject to immediate Termination.		
16		(I) The Company shall have the right to conduct Drug and Alcohol		
17		Testing based on reasonable suspicion and just cause. Employees		
18		covered under this Agreement that refuse or fail a reasonable		
19		suspicion/just cause Drug and Alcohol testing are subject to		
20		immediate Termination.		
21		Article 23		
22		Bereavement		
23	(A)	Employees will be given a Bereavement Leave of three (3) consecutive Days-		
24		off with pay in case of the death in the employee's immediate family member		
25		including Parent, Legal Spouse, Child, Brother, Sister, Grandparent, Parent-In-		
26		Law, Legal Stepparents, or Stepchildren.		
27	(B)	Additional time off without pay up to a maximum of four (4) consecutive Days		
28		off may be granted by the Company when necessary, with respect to handling		
29		family affairs and arrangements.		
30	(C)	Employees are required to provide the Company with documentation verifying		
31		the relative's death for Bereavement Leave to be authorized.		
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33 34		Article 24		
35		Jury Duty		

- 22 -

1 An employee who is called for Jury Service will be excused from work for the days on 2 which he is required to serve and will receive for each day of Jury Service on which he 3 would have been regularly scheduled to work the difference between their Regular Rate 4 Pay and the actual payment received for Jury Service. Employees must present proof of 5 Jury Service and amount of pay received, therefore.

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Article 25 <u>Hospitalization and Insurance</u>

The Company shall provide the Medical Benefits and Life Insurance as set forth in the Annual Open Enrollment Booklet published each year, per the Company bene

Employee Only	Employee + 1		Family	
20%		20%		20%

13 Starting with the open enrolment for January 2025, any employee who elects not to take medical insurance coverage offered by the Company will receive forty dollars (\$40.00) 14 per week for waiving Employee Only Coverage, fifty dollars (\$50.00) per week for 15 waiving Employee Plus One Coverage, or sixty dollars (\$60.00) per week for waiving 16 17 Family Coverage. The Menzies Corporate Human Resource Department must verify the coverage reimbursement level and the employee must complete an Opt-Out Form and 18 19 provide proof of coverage. The first weekly payment begins in the month of January 20 2025. All present employees from Allied will be able to opt out of benefits during the 21 first 30 days of employment with Menzies Aviation and the first weekly payments will begin the pay period following the receipt of the completed Opt-Out Form and proof of 22 23 coverage. Employees who elect this option will not be eligible for coverage again until the next open enrollment period. 24

25 The company and the union agree to proceed in good faith concerning the employee's 26 medical care coverage. The union has the option to propose a new plan for the employees, and the company will meet in good faith to negotiate. Upon Union request, 27 the company will seek additional medical plans to best benefit the company and the 28 employees. The union must make the request and assist in the gathering of information 29 30 such as census data as much as reasonably possible, so the company has adequate time to get pricing on options. The company will share the gathered info with the Union and 31 meet in good faith to see if a plan or plans are available to better suit both the company 32 33 and the union. If a better medical package is identified, then both parties will negotiate in good faith in efforts to implement the plan for the following year. All switchovers to a company plan must occur during the company's open enrollment period to line up with January 1st of the following year.

Article 26 Compliance and Enforcement

Any decisions and/or agreements relating to the interpretation of applicability of this Agreement that are mutually agreed upon in writing by the Company and by the General Chairman, shall be binding on every individual employee claiming or entitled to the benefits within this Agreement.

- (A) The Company may Terminate or Discipline any employee for incompetence,
 disobedience, dishonesty, disorderly conduct, negligence, absenteeism, or cause.
 The Company will furnish the employee concerned, and the Union, with a copy
 of all complaints or commendations, which may be placed in the Employee's
 Personnel File.
 - (B) An employee who is Suspended or otherwise Disciplined, shall at his/her request, have the opportunity to be heard by the General Manager, and at the employee's request, a Union Representative will be present. During the New Employee(s) Probation Period, a New Employee may be Terminated or Disciplined at the Company's option without recourse.
 - (C) No Letter of Discipline will be placed in an Employee's Personnel File without the signed acknowledgement of that employee. At the end of eighteen (18) months all "Letters" (including Coaching and Counseling) will expire.
 - (D) No employee who has completed his Probation Period will be disciplined to the extent of loss of pay or Termination without being advised in writing of the charge, or charges, preferred against him leading to such action. Such notice shall be presented to the employee not later than ten (10) days from the time the Company has knowledge of the incident upon which such charge or charges are based. This ten (10) day notice does not apply to Absenteeism or Tardiness.
 - (E) The Union may select and designate Shop Stewards that are on duty or immediately available for the purpose of representing the employees covered under the terms of this Agreement.
 - (F) During the Probation Period, an employee may be Terminated or Disciplined at the Company's option without recourse to the Grievance Procedure.

(G) Any employee who has a Grievance, complaint, or feels that he has been unjustly

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dealt with, may in seven (7) business days submit his Grievance through the Shop Steward using the electronic GMP (grievance manager program) or in writing to the Company's Department Manager. Who shall thereupon either hear the same or designate a representative to hear the same within seven (7) business days after receipt by the Company of such submission in writing, and a Hearing shall be held, notice of which shall be given to the employee involved and to the Union. Additional time can be requested and extended by mutual agreement by both parties.

- (H) If the Union is not satisfied with the disposition of such Union complaint, it may be appealed by the Union to the General Manager in Houston. The Company shall answer such Grievances within seven (7) business days or a mutually agreed upon period of time, after receipt at the Main Office.
- (I) If the Union is not satisfied with the disposition of such Grievance or complaint made as provided in paragraph (G) above, or in case there is any dispute between the parties hereto arising out of this Agreement or contract, it will be appealed to the Director of Human Resources or his designate. If the Union is not satisfied with the disposition of such Grievance or complaint made as provided in paragraph (G) above, or in case there is any dispute between the parties hereto arising out of this Agreement or contract, then in any such case, at the written request of the party hereto desiring arbitration as herein provided, given to the other party hereto within thirty (30) days or a mutually agreed upon period of time, after such disposition of such Grievance or complaint as provided in paragraph (G) above, the matter shall be submitted for decision to an arbitrator designated by the Federal Conciliation and Mediation Service. The decision of said Arbitrator shall be final and binding upon both Company and the Union. The expense of the arbitrator shall be borne equally by the Union and the Company.

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1 2		Article 27 <u>Union Check-Off</u>		
3	The C	Company shall deduct Union Dues from the employees on proper authorization		
4		provided by the employee and shall forward such monies to the IAM District 142. The		
5	1	Company will provide District 142 with a dues report to include employee name,		
6	-	employee number, address, and phone number monthly.		
		y		
7 8		Article 28		
9		<u>Safety</u>		
10	(A)	The Company agrees to provide a safe working environment for its employees. A		
11		Joint Safety Committee shall be established comprised of at least two (2)		
12		representatives selected by the Union, and at least one representative of the		
13		Company. It shall be the duty of this Joint Safety Committee to investigate all		
14		incidents of hazardous working conditions and unsafe acts. The Joint Safety		
15		Committee shall meet once a month and shall keep a record of its meetings, the		
16		claims submitted, recommend corrective actions, and the corrective actions.		
17	(B)	The Chief Shop Steward may appeal against any decision of the Joint		
18		Safety Committee to the General Manager.		
19	(C)	If the Chief Shop Steward is unsatisfied at this step, the General Chairman may		
20		appeal the Joint Safety Committees decision in writing to the Director of Human		
21		Resources. If the Union is not satisfied at this step, the matter shall be submitted		
22		to Arbitration. Reasonable time off will be allowed to Joint Safety Committee		
23		Members to attend Joint Safety Committee meetings, provided such time off does		
24		not interfere with the Company's operation. The Company shall make every		
25		effort to reschedule meetings to ensure that Joint Safety Committee Members or		
26		their alternates are available to attend. Whenever possible such meetings will be		
27		held the same week of each month.		
28	(D)	The policy of Menzies Aviation is to provide employees who are		
29		temporarily restricted from performing some or all their regular job due to a		
30		work-related injury, an opportunity to return to the workplace and contribute		
31		whenever practicable.		
32		The Company is required to provide a safe workplace and has the right and		
33		reserves the right to conduct a physical capacity evaluation (PCE) examination on		
34		all employees who are returning to work from work related injury resulting in a		

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loss of time injury.

The Company agrees to provide prompt notice to doctors related to both the completion on the ability to work in a Transitional Work Program and in the requirement of the PCE testing prior to returning to work.

Article 29 Training Program

8 If the Company puts new equipment into service, employees affected shall be given every 9 opportunity to become familiar with the new equipment without change of Job 10 Classification or Regular Rate of Pay. For the purpose of training, employees shall be 11 selected based on minimum interruption of the operation. If training class times require such, an employee's Regular Shift Assignment hours on the class date(s) may be changed 12 13 to accommodate training. The Company will explore the possibility of employee training 14 where possible to minimize third party work. Employees scheduled for training on their 15 Day off will be paid time and one-half $(1 \frac{1}{2})$ of their Regular Rate of Pay.

Article 30 401k Plan

Employees with ninety (90) days consecutive employment will be eligible to enroll in the Company 401K Plan. For those employees enrolled in the Company 401K plan and making contributions, the Company will match 100% of the first 3% and 50% of the next 2%, meaning a maximum of 4% when the employee contributes 5%. The Company will make the necessary arrangements to provide this Plan, as soon as possible after the Date of Ratification (DOR).

The employee can choose from a long list of investment choices including mutual fundsand target funds.

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1	Article 3	l	
2	Duration of Ag	reement	
3	B Except as otherwise specifically provided herein,	he Agreement shall become effective	
4	DOR and shall remain in full force and in effect un	til February 01, 2026, and shall renew	
5	itself without change from year to year thereafter	unless written notice of intended	
6	change is provided by either party hereto at least sixty (60) days prior to such date.		
7	7 IN WITNESS WHEREOF, the parties hereto have se	et their hands and seals the day and	
8			
9 10 11) d/b/a/Menzies Aviation	International Association of Machinist and Aerospace Workers, AFL-CIO	
12 13		Jan MCourd	

WOK >14 Todd Kilgor

- 15 **SVP** Finance Americas
- 16
- 17

Jh MCourd

John M Coveny Jr District Lodge 142 President -Directing General Chair

1	LOA 1 Classification Preservation
2	d/b/a Menzies Aviation /IAM – Representing former Allied Employees
3	March 1, 2024, Between d/b/a Menzies Aviation And International Association of Machinists and Aerospace
4	Workers District Lodge 142, AFL-CIO Representing the
5	1) Paint & Body Classification
6	2) Fueling Classification,
7	3) Ticket Clerk Classification
8	This Letter of Agreement (LOA) is made and entered into by and between d/b/a Menzies Aviation (the
9	"Company") and District Lodge 142 of the International Association of Machinists and Aerospace Workers,
10	AFL-CIO, (the "Union) representing the above classification employee groups.
11	The Company and the Union hereby agree to the following provisions contained in this LOA.
12	WHEREAS d/b/a Menzies Aviation acquired the Allied contract in IAH, and.
13	WHEREAS Menzies recognized the IAM as the bargaining unit, and.
14	WHEREAS not all groups were acquired, and.
15	WHEREAS, if d/b/a Menzies Aviation enters back into into-plane fueling.
16	NOW THEREFORE, the Company and Union agree as follows:
17	1. The Company agrees to open discussions on recognizing the classifications stated above as coming under
18	the current Allied/IAM IAH agreement.
19	2. The scope of any such negotiations occurring as the result of re-entering the above classification shall be
20	based off current language contained in the current Allied/IAM CBA. as of the date of signing of this LOA.
21	d/b/a Menzies Aviation /IAM - Representing the above classifications Effective (Date) Agreed to this 1st day
22	of March 2024 by
23	d/b/a/Menzies Aviation International Association of Machinist
24	and Aerospace Workers, AFL-CIO

Boudull P. O

and Aerospace Workers, AFL-CIO

John M Coveny Jr District Lodge 142 President -Directing General Chair

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